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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, PPS

DATE: 8 August 1957

FROM : Chief, LAS

SUBJECT: Weekly Activities Report #32

Document No.	25
By	X
Date	3-10-78
By	35

A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

1. Arrangements are being completed to initiate a course in Turkish-Basic (RSW) for six persons in SE and any others who respond to announcement. Course will consist of three hours a week of instruction by [redacted] and six hours a week of drill by a native speaker.

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25X1A6a

25X1A6a

2. Assembly of equipment for initial use of the [redacted]-here-after to be known as [redacted]-is nearly completed. Some items may be added later, but for the present [redacted] has tentatively scratched some items from the approved lists until experience demonstrates whether or not they are needed. Due concern has been directed toward economy, and selections have been made on a basis of comparison shopping. For example, in the selection of china, the least expensive of a display of over a hundred patterns was selected at a total cost of about 42% of the authorized allowance in estimates; only about 60% of the authorized lamps have been purchased at an average cost each of about 50% of the estimated provision.

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3. On Friday, [redacted] are going [redacted] to arrange furniture that last week was stacked because of incomplete painting; and [redacted] are going in order to organize the kitchen and bedrooms.

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4. Arrangements were made to provide supplementary tutorial services for [redacted] of FE, studying French.

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5. The Intensive German Class attended a farewell party for Mr. [redacted] who left 1 August for a short trip to Germany.

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6. The following classes were begun on 22 July: Russian 101 (after hours), Russian Familiarization, Elementary Russian (Phase I). Due to Mrs. [redacted] illness, all but Russian 101 have been suspended until her expected return on 19 August.

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7. On 29 July, Mr. [redacted] OSI, began teaching a section of Russian 101 to eight students; Mr. [redacted] took over the section which Mrs. [redacted] had to discontinue; Mr. [redacted] began teaching 201.

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8. The proposed trip of the Russian class [REDACTED] due to take place on 5 August was postponed one week because work on the house was still in progress.

9. The move of ES/LAS to Wings 1900, 2800 and 2900 of Quarters Eye was completed on Tuesday, 6 August.

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10. On Friday, 26 July, Mr. [REDACTED] of ONE met with Mr. [REDACTED] for several hours of practice in technical Russian. Mr. [REDACTED] was preparing to serve as a guide and interpreter of a Soviet technical mission which was to arrive in New York on Saturday.

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11. The film attendance for the week follows: Africa area films, 15; Russian newsreels, 13; Italian film, 17; Polish newsreels, 6.

12. On 25 July, the regular German proficiency test was given to 11 people. Mr. [REDACTED] served on the oral panel.

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13. The Chinese (Mandarin) test was given by special request for one person on 26 July.

14. The regular test in Dutch was given for one person on 1 August (reading only).

15. Tests were given by special request on 1 August as follows: Russian for 2 people; German, 1 person; Spanish, 1 person. Mr. [REDACTED] and Mr. [REDACTED] served on the respective oral panels.

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16. [REDACTED] made arrangements to have tests composed for Danish, Bulgarian, and Albanian. This brings to twenty-two the number of languages for which tests are now being composed.

W 17. Average number of students in formal, internal language training for the month of July was 119, studying the following languages:

Chinese	Italian	Russian
French	Persian	Spanish
German	Polish	Turkish
Greek	Romanian	

W Average number of students in formal, before- and after-hours language training was 143, studying the following languages:

Chinese	German	Russian
French	Italian	Spanish

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W 174 individuals participated in the self-study program in the following languages:

Arabic
Chinese
French
German
Greek
Hindi
Hungarian
Italian
Japanese
Korean

Norwegian
Persian
Polish
Portuguese
Romanian
Russian
Serbo-Croatian
Spanish
Swedish
Thai
Turkish

W The language lab was used by 203 students for 2468 hours for the month of July.

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C. PERSONNEL ITEMS

Mrs. [REDACTED] is ill with an infection and is a patient at Garfield Hospital. She expects to resume teaching on 19 August.

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[REDACTED] picked up the PHS forms from Mr. [REDACTED] prospective instructor in Swahili.

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